

## Call for STSM Applications COST Action CA15106

### Call Number 6 for Short Term Scientific Missions (STSM) Applications

6<sup>th</sup> Call for STSM Applications for Missions Occurring  
between 1/ 05 / 2018 and 15 / 03 / 2019

All STSM activities must occur in their entirety within the dates specified above

#### Purpose of a Short-Term Scientific Missions (STSM)

STSM facilitates researchers from COST countries participating in COST Action **CA15106** to go to an institution, organization or research center in another participating COST Country to foster collaboration and to perform empirical research. Participation of “Early Career Investigators” (ECI) in STSM is particularly encouraged. An applicant can be considered as being an ECI when the time that has elapsed between the award date of the applicants PhD and the date of the applicants first involvement in the COST Action **CA15106** does not exceed 8 years. PhD students are also eligible to partake in STSMs.

#### Specific information concerning STSM

STSMs can have a duration of between 5 days and 90 days (and up to 180 days if the applicant is an ECI – see definition of ECI above).

**The financial support on offer is a contribution to the overall expenses incurred during the STSM and may not necessarily cover all of the associated outgoings.**

The following funding conditions apply and must be respected:

1. up to a maximum of EUR 2,500 in total can be afforded to each successful STSM applicant;
2. up to a maximum of EUR 160 per day can be afforded for accommodation and meal expenses;
3. for ECIs, a maximum amount of EUR 3,500 can be afforded to the Grantee for STSMs with a duration of between 91 and 180 days

For ECIs partaking STSMs with a duration of between 5 and 90 days, the limit of EUR 2,500 must be respected;

4. STSM activities must occur in their entirety within the dates specified in this call.

Financial support is limited to cover travel, accommodation and meal expenses and is paid in the form of a Grant.

For this call, the Management Committee of COST Action **CA15106 “C-H Activation in Organic Synthesis” (CHAOS)** has allocated a total budget providing good chances that the maximum sum can be awarded. The amounts granted for each individual STSM will be determined during the evaluation process by the formally appointed person(s). The selection of applicants is based on the scientific scope of the STSM application which must clearly compliment the overall objectives of the Action.

## How to apply for an STSM:

Interested researchers can apply by following the directions provided below and submitting their application and supporting documents to **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)) by the deadline of the **31/01/2019**. **All the documents should be submitted in a single PDF file.**

### THE APPLICATION PROCESS IS AS FOLLOWS:

1. All applicants must carefully read **the funding rules** detailed in Section 7 of the *COST Vademecum*.

This document is available at: <http://www.cost.eu/participate/guidelines>.

*Note that Short-term scientific missions (STSM) are exchange visits between researchers involved in a COST Action, allowing **scientists to visit an institution or laboratory in another COST country.***

2. All applicants must register for an e-COST profile at <https://e-services.cost.eu/> - adding their bank account details to their profile.

3. All applicants must obtain a letter of invitation from the Host institution confirming that they can undertake the STSM on the given dates prior to submitting an application.

4. All applicants must complete, submit and download their STSM applications online at: [www.cost.eu/STSM](http://www.cost.eu/STSM).

**5. All applicants must send their submitted STSM application form and the relevant supporting documents to Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)) **before the application submission deadline expires. Note that the STSM applications will be evaluated by a panel of three researchers: Erik Van der Eycken** ([erik.vandereycken@chem.kuleuven.be](mailto:erik.vandereycken@chem.kuleuven.be)), **Doron Pappo** ([pappod@bgu.ac.il](mailto:pappod@bgu.ac.il)) and **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)).

#### The list of supporting documents to be submitted for the evaluation are:

- Letter of invitation to the applicant from a senior researcher affiliated to the Host institution
- The submitted STSM application form (downloadable when the online application is submitted – see point 4 above)
- This document should be duly completed (from p 4, **part I-III** (Project description, Impact, Collaborators); please rename the document as 6\_STSM\_Application\_2018\_Name)
- A motivation letter including an overview of the proposed activities that will be performed, which must contain a plan of work for the visit highlighting the proposed contribution to the scientific objectives of the respective COST Action;
- A letter of support from the Home Institution or the supervisor;
- A Full C.V. (including a list of academic publications – if applicable).

6. The application will then be assessed by the formally delegated person to **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)) against the perceived contribution that the proposed visit will make against the scientific objectives outlined in the Action's Memorandum of Understanding (MoU).

7. The applicant will be formally notified of the outcome of their STSM application by **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)).

8. Within 30 days from the end date of the STSM, the successful applicant must submit a scientific report to the Host institution and to **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)). The applicant is also responsible for acquiring an official acceptance letter / E-mail confirmation of acceptance from a senior Researcher affiliated to the Host institution formally accepting the scientific report. This formal acceptance of the scientific report has to be sent to the Grant Holder and to **Tatiana Besset** ([tatiana.besset@insa-rouen.fr](mailto:tatiana.besset@insa-rouen.fr)) for archiving purposes.

Failure to submit the scientific report within 30 days from the end date of the STSM will effectively cancel the Grant.

**(Please note that the COST Association can request additional information to substantiate the information contained within the documents submitted by STSM applicants).**

**Deadline for applications to be submitted: 31 / 01 / 2019**

**Notification of application outcome: *along the call***

**Period of STSM: between 1/ 05 / 2018 and 15 / 03 / 2019**

## Short Term Scientific Missions (STSM)

### Applications

**Principal Investigator:**

Name:

Affiliation:

**Supervisor** (*for PhD student or post-doctoral fellow*):

**Collaborations with (required):**

Name:

Affiliation:

**Support requested for:**

PhD

Post-Doc

ECI

*Note that only one STSM per group and per call will be considered.*

## Part I: PROJECT DESCRIPTION and other Related Information (up to 2 pages)

1.1 Summary and objectives of the research project (10 lines maximum, no reference):

1.2 Project outline (including the time schedule of the STSM, duration and starting date)

1.3 Publications relatives to the project (title and references in the ACS format); If the collaboration is already active, highlight the possible joint publications

1.4 Communications relatives to the project (title, location, date, poster or oral presentation)

## Part II: IMPACT (up to 1 page)

In that section, the applicant should justified how STSM will be valuable, especially:

2.1 Clear value added (missing know-how, specific devices....)

2.2 Potential impact (scientific expected results, strategy for dissemination and valorization...)

2.3 Expected consequences for the development of the team / laboratory, as well as for the COST action

2.4 COST policies

## Part III: COLLABORATORS

### 3.1 Applicants

The applicant should provide several documents listed below:

- a short CV
- a full publication list
- a letter of invitation from a senior Researcher affiliated to the Host institution
- a motivation letter from the applicant including a work plan detailing the proposed activities
- a STSM application form

Note that the applicant should also look for alternative funding and list these options in the application form.

*For PhD student and post-doctoral fellow, a publication list of the last 5 years (indicating impact factor) of the supervisor (home institution) and a recommendation letter will be required.*

### 3.2 Host Institute

The senior Researcher affiliated to the Host institution should specify his expertise and provide a biodata, and a full publication list of the last 5 years (indicating impact factors).